

## ***Indian Institute of Management Lucknow***

Prabandh Nagar, Off Sitapur Road  
Lucknow — 226013 (U.P.), India

### **WALK IN INTERVIEW Required Project Assistant for Consultancy Project (C-293)**

**Number of Person:** ONE

**Job Description:** The candidate is expected to assist the faculty team in background research, data collection and analysis, writing periodic reports, development & administration of questionnaires and other research instruments. He/ she may also be involved in report design & publications. The candidate will carry out other related research support activities such as field visits, administration of questionnaires, designing and conducting workshops, seminars and focused group discussions on various public procurement activities.

#### **Qualification and Experience**

- LLM/ LLB with relevant experience and prior report writing exposure.
- Proficient in working with MS Office and desktop publishing tools.
- Familiarity with usage of internet and website related tools. Though prior experience is not a pre requisite, willingness to learn these tools is essential.
- Prior exposure to Public Procurement rules will be given preference.
- Exceptional candidates without experience will also be considered.

**Duration of Appointment:** 3 months. The appointment will begin in October 2018. Appointment shall be purely on contractual basis.

**Consolidated Salary:** Rs 13,000/- to Rs 19,500 per month, depending on educational qualifications, management research exposure and professional experience. No other allowances or benefits are admissible.

**Date for Walk-In Interview:** Interested applicants can walk in for an interview along with CV and original supporting documents. Interviews will be conducted on **4th October 2018 at 3:00 PM in Room # 134, Faculty Block, IIM Lucknow Campus**. No TA/ DA shall be paid for attending the interview.

20<sup>th</sup> September 2018

(Prof. Samir K Srivastava & Prof Amit Agrahari)